

Request for Field Trip

Teacher's Name Suzanne HillSchool OCCHSDestination (include address) Savannah, Georgia

The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual

The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) _____

Subject Area (secondary) Art

1. How is this trip an integral part of an approved course of study? Students will attend workshop in a college setting. They will view original artwork in a variety of settings.
2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:
 - a. Officers research area including art-related attractions, lodging, and restaurants. They choose
 - b. itinerary based on budget constraints and make contacts. Participants are required to help with
 - c. after-school art lessons, participate in product sales, participate in a minimum of two Art Club
 - d. activities, and attend informational meetings.
3. Follow-up activities for this unit will include the following activities:
 - a. Students will discuss and critique viewed artwork. We will have feedback sessions to discuss
 - b. pros and cons of trip in general. Scrapbook will be created and assembled by students to
 - c. chronicle their adventures.
 - d. _____
4. Transportation Requested: 1 school bus
5. Date of Trip: March 22 - 26, 2018
6. Substitutes Requested (if necessary): one per faculty
7. Parental Permission Forms Received: yes
8. Plans of Students Not Going On Trip: Continue working on previously assigned art projects.

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

Suzanne and Danny Hill

Glen and Carol Marshall

Jan Smothers and Polly Brasher

10. What is the total number of students going on the trip? appx 25

11. How much regular classroom instructional time will be missed? 2 days

12. What is the approximate cost of the trip per student? 0

13. How are you funding the trip? Art Club fundraisers

14. Place a check by the expenses you plan to submit for reimbursement:

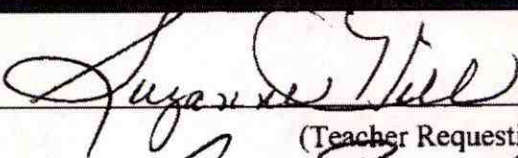
(1) Registration

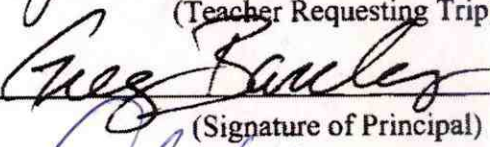
(2) Meals

(3) Lodging (include name of hotel and cost per night) _____

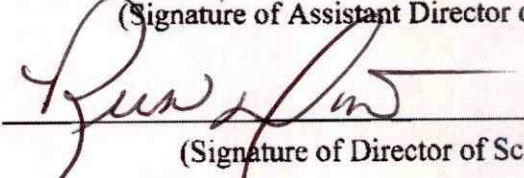
(4) Mileage

(5) Other anticipated expenses such as parking (specify) _____

Signed:  Date: 12/1/2017
(Teacher Requesting Trip)

Approved By:  Date: 12/1/17
(Signature of Principal)

Approved By:  Date: 12/4/2017
(Signature of Assistant Director of Schools)

Approved By:  Date: 12/7/17
(Signature of Director of Schools)

Approved by Board (if necessary): _____

Remarks or Conditions: _____

Request for Transportation

INSTRUCTIONS:

1. Complete all items in Part A and submit to your principal for his/her approval.
2. This form must be approved and forwarded to the transportation office by the principal at least two weeks preceding the date of the trip.
3. Time: **Trips are to be planned, if at all possible, between the hours of 9:00 a.m. and 2:00 p.m.** If a trip is to extend beyond these times, special arrangements will be needed. Special arrangements to be completed by the director of transportation and the principal.
4. *Bus Conduct Rules and Regulations* shall be enforced by the sponsor.
5. Approval of trips is subject to availability of busses.
6. No more than five(5) chaperones per bus.
7. Approved and scheduled requests will be returned to the building principal.

Part A:

Date Submitted: 12/1/2017 School: OCCHS

Group or Activity Requesting Transportation: Art Club

Sponsor: Suzanne Hill Charged or bill to: Art Club

Trip Date: 3/23-3/27/2018 # of Buses: 1 # of Students: 24 # of Chaperones: 6

Do You Need A Driver? Yes No If Not, Who Is Driving? _____

Specific Location of Loading Place: Gym entrance behind school

Times: Loading: 7:45 Leaving School: 8:00 AM Arrive First Destination: 10:00 PM

Leave Last Destination: 8:00 AM Return: 9:00 PM

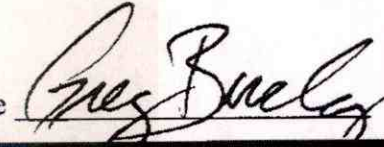
Destination: Savannah, Georgia

Trip Itinerary and Item(s) of Special Note should be included on the back of this form. Any stops between points must be approved by the principal.

Physical Address: Various points in Savannah; Specific itinerary will be provided 2 weeks ahead

Part B: (For administrative use - building level)

Request Approved Request Denied

Date of Approval/Denial 12/1/17 Building Principal Signature 

Part C: (For transportation office)

Request Approved Request Denied

Type of Transportation: District Bus: _____ Chartered Bus: _____ Other: _____

Supervisor of Transportation Signature _____ Approximate Cost: _____

OCCHS
SENIOR ART CLUB TRIP
SAVANNAH, GEORGIA
MARCH 22-26, 2018

DATES: Thursday, March 22 through Monday, March 26

Students leave school on Thursday at 8:00 AM and return on Monday evening during spring break.
Students would miss only two days of school for a 5 day trip.

DESTINATION: Savannah, Georgia

ELIGIBILITY:

Art Club requirements: Any Art Club member who is currently a senior, in Art 3, or an Art Club officer or rep.

Participants must:

- *Work in 6 after-school art lessons or comparable
- *Participate in the product sales
- *Attend senior trip planning meetings
- *Participate in at least two out-of-class Art Club activities.

School requirements: All students must be currently passing all classes, and have no attendance or disciplinary problems. Both teachers and parents must give consent.

COST: Approximately \$8000 + meals (based on 24 student estimate, appx \$335 per student)

Transportation: \$1300

Lodging: 10 quad rooms @ \$100 per night x 4 nights = \$4000 (includes hot breakfast)

Admissions: \$60 per person x 30 students and adults = \$1800

Meals: 2 meals per day, responsibility of each individual; breakfast provided plus one meal going home

Miscellaneous: Parking, scrapbook, Return-home meal, etc = \$800

FUNDING: Art Club pays all costs, except as indicated above.

TRANSPORTATION: Obion County school bus

POINTS OF INTEREST:

Savannah College of Art and Design
Telfair Mansion
Glass Blowing / Stained Glass
Tybee Island

SCAD Art Galleries
Ghost Walk
Dolphin Cruise
Beach & Riverwalk

ADULT CHAPERONES:

Suzanne Hill, art teacher/advisor
Glen Marshall, art teacher/advisor
Jan Smothers, faculty

Danny Hill, spouse
Carol Marshall, spouse
Polly Brasher, former faculty

ELIGIBLE STUDENTS:

Ashleigh Alford	Jett Allen	Rachel Ashley	Brianne Baggett	Jade Beasley	Emily Bolton	Anna Bright
Taylor Burruss	Heath Cary	Alexis Cavender	Tori Cochran	Mason Cook	Gracie Cox	Sam Crawford
Lindsey Crum	O'len Davis	Bailey Eaves	Kalie Eaves	Riana Farneti	Miranda Franklin	Kaede Freeman
Hannah Fulbright	Kaci Garner	Josh Gomez	Stacie Goodman	Arianna Hill	Julia Huang	Kayla Hutcheson
Kacee Isbell	Michael Johnson	Mollie Johnson	Hannah Johnston	Alanna Jones	Summer Jones	Brooke Killebrew
Emily King	Liv Kuykendall	Blaine Lee	Noemi Lopez	Kadys Luker	Rachel Maddox	Lauren Mayo
Dara McDaniel	Stormy Medley	Alaina Miller	Jessie Miller	Kenzie Muse	Greg Nance	Kari O'Steen
Lyndsey Patterson	Haylie Pride	Laney Priest	Alex Quinn	Terrance Richards	Junior Rodriguez	Cade Rogers
Rachel Ross	Olivia Ryan	Madison Scogin	Allie Shaw	Amya Siglow	Julz Simmons	Cailynn Smith
Grace Sims	Ryan Southerland	Taylor Stroud	Alea Terry	Rosa Torres	Angel Tynes	Alyssa Underwood
Bryonna Wilgus	Hope Williams	Taylor Woody	Nellina Wooten	Gabrielle Wright	Olivia York	